

# ◇◇◇ Graduate Certificate in Nonprofit Management ◇◇◇

## Course List and Annual Schedule

### University of Oregon Department of Planning, Public Policy and Management

Course #		Course Name	Scheduled Quarter
PPPM 680	4 credits	Managing Nonprofit Organizations	Fall
PPPM 581	4 credits	Fundraising for Nonprofit Organizations	Winter and Summer
PPPM 684	4 credits	Public and Nonprofit Financial Management	Spring
PPPM 586	2 credits	Philanthropy and Grant Making Seminar	Spring
PPPM 522	1 credit	Grant Proposal Writing	Every quarter, two sessions only

Required courses in the Certificate program are offered annually or more often, usually once per week, 4:00pm to 6:50pm (with the exception of the one-credit classes), to accommodate professional schedules. 24 credits are required for completion of the Certificate. In addition to the 15 required credits, students wishing to complete the Certificate must complete an internship, and three elective credits OR take nine credits of nonprofit-relevant elective courses, which are described below. Students who have no significant work experience in the nonprofit sector are strongly recommended to complete an internship by enrolling in six credits of PPPM 604 (Internship).

Application files for the Certificate program are reviewed for admission on a quarterly basis. Deadlines for application are Aug. 1, Nov. 1, Feb. 1, and May 1. Details regarding application requirements can be found on the nonprofit management certificate guidelines at <http://pppm.uoregon.edu/grad/nonprofit>.

The PPPM Department has a variety of courses that qualify as nonprofit certificate program electives. Examples include Strategic Planning Management, Program Evaluation, Nonprofit Board Governance, Volunteer Management, Nonprofit Management Consultancy, Nonprofit Legal Issues and many others.

Students may also receive elective credits for nonprofit-relevant courses offered elsewhere on campus, in departments such as Law, Arts & Administration, Historic Preservation, Environmental Studies, International Studies, Museum Studies, Business, Journalism, and others. For authorization to receive Certificate credits for a course taken outside the PPPM Department, or for other information about the Certificate, please contact the program director.

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Updated August 6, 2015