



## Master of community and regional planning Program Handbook 2020-2021

Program Director: Professor Rebecca Lewis

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Welcome to the master's program in community and regional planning (CRP) at the University of Oregon. The program has been awarding degrees since 1968 and is accredited by the Planning Accreditation Board. This accreditation means that we ensure our graduates are obtaining the key skills and knowledge important for success in the field. Like the School of PPPM, the CRP program is known for being:

- Applied: Developing solutions with clients to address complex problems across the state.
- Collaborative: Supporting all students in our diverse community so that all can thrive together.
- Interdisciplinary: Opportunities to tailor our programs to your interests and career goals.

### Program Mission

Our goal is to prepare you to be a great planner and change agent, and to expose you to critical theories, questions, and issues that will help spur a career of ongoing learning. Our mission is:

*The Community and Regional Planning program prepares innovative public leaders through a challenging and applied curriculum and an inclusive learning environment. It creates and disseminates new knowledge and engages in intensive partnerships to solve society's most pressing economic, environmental, and social issues.*

In support of this mission, we have two main program goals that align with goals in the PPPM School of PPPM Strategic Plan:

1. Create a supportive, rigorous, and richly experiential learning environment that prepares students to become leaders in planning related fields.
2. Advance the state of knowledge in the field of planning by engaging in planning and planning-related research and scholarship.

### Equity and Inclusion

Equity and inclusion is a key part of our mission and goals. We believe it is important for your graduate experience, but more importantly for your career working with diverse peers and communities. The goal in the PPPM School is to create classes that are exciting, challenging, and welcoming forums for wide-ranging discussions and debate about the critical issues facing society today. This requires a respectful and inclusive classroom atmosphere where everyone feels safe participating, all views can be heard and people are open to different perspectives.

## Careers of Our Graduates

Graduates of the CRP program pursue a wide range of careers. The most successful students start working early with our Career Services Director. The following are positions that CRP graduates have successfully obtained upon graduation:

### State and Federal Agencies

Southeast Sovereign Lands Coordinator, State of Utah Department of Natural Resources, Moab, UT  
Regulatory Project Manager, U.S. Army Corps of Engineers, Eugene, OR  
Watershed Program Manager, Colorado Department of Local Affairs, Denver, CO

### Local and Regional Government

Outreach Specialist—Commuteride, Ada County Highway Division, Boise, ID  
Planner, City of San Pablo, San Pablo, CA  
Associate Planner, Tahoe Regional Planning Agency, Stateline, NV

### Consulting Firms

Associate I/GIS Specialist, Nelson\Nygaard, Portland, OR  
Real Estate Services Representative, CBRE, Portland, OR  
Director of Economic Development, Eugene Area Chamber of Commerce, Eugene, OR

### Nonprofit Organizations

Conservation & Stewardship Associate, Triangle Land Conservancy, Durham, NC  
Transportation Planning Specialist, Eno/National Park Foundation, Sandy Springs, GA  
Executive Director, Deschutes River Alliance, Portland, OR

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## The Curriculum

### 1. CORE (35 credits)

- **Core classes must be taken for letter grade unless offered Pass/No Pass only**

PPPM 611, Introduction to Planning Practice	4 credits
PPPM 612, Legal Issues in Planning	4 credits
PPPM 613, Planning Analysis I*	5 credits
PPPM 616, Planning Theory and Ethics	4 credits
PPPM 617, Human Settlements	4 credits
PPPM 620, Research Skills	2 credits
One of the following classes on Geographic Information Systems: <ul style="list-style-type: none"><li>• PPPM 534 Urban Geographic Information Systems</li><li>• PPPM 508 Advanced Urban Geographic Information Systems</li></ul>	4 credits
One of the following classes addressing land use: <ul style="list-style-type: none"><li>• PPPM 610 Land Use Policy</li><li>• PPPM 646 Growth Management</li></ul>	4 credits
One of the following classes addressing participation processes: <ul style="list-style-type: none"><li>• PPPM 510: Community Organizing</li><li>• PPPM 532 Public Participation in Diverse Communities</li><li>• PPPM 548 Collaboration</li></ul>	4 credits

\*Students should have completed the equivalent of an undergraduate introductory statistics course prior to taking this class. Students are encouraged to complete this before enrolling in the program.

## 2. EXPERIENTIAL LEARNING (12 credits)

PPPM 623, Professional Development	1 credit
PPPM 663, Professional Development II	1 credit
PPPM 625 & 626, Community Planning Workshop (Winter/Spring)	5+5 credits

## 3. FIELD OF INTEREST (25 credits)

Planning students select a field of interest to focus their elective work (see Appendix A). There are no formal concentrations, but the PPPM School is particularly strong in the following:

- Community Development
- Land Use and Built Environment
- Environmental Planning
- Public Involvement
- Nonprofit Management [option: concurrent Masters or Graduate Certificate]
- Sustainable Cities
- Ecological Design [option: concurrent Graduate Certificate in Ecological Design]
- Sustainable Transportation
- Public Policy [option: concurrent Masters, MPA program]
- Arts and Cultural Leadership (option: Graduate Certificate in Arts Management)

In choosing a field of interest (see Appendix A), students should consider:

- Undergraduate degree and prior work experience
- Current interest areas from UO courses and projects
- Career goals: immediate and 5 or 10 year goals

In selecting specific courses, students should consider:

- **Knowledge:** Classes that provide substantive understanding and theories in planning and related topic area (e.g., natural resources, transportation, land use). These more theoretical and analytical abilities that are important throughout your career.
- **Skills:** Classes that provide important analysis and technical skills (e.g., GIS, cost-benefit analysis, statistics, graphic design).

### IMPORTANT Degree Program Policies

- All MCRP core classes must be taken for a grade, unless the class is designated as Pass/No Pass. PPPM requires 37 credits to be graded. If you receive waiver for a core class, the substitute must be for a grade. The UO requires that 24 of the total credits required must be graded credits.
- Students may apply no more than nine internship credits towards their final degree.
- Students may apply to waive a core requirement if they can demonstrate graduate level proficiency, but this does not reduce the number of total credit hours. Basic work experience related to a topic is not sufficient. As an accredited program, we cannot waive core requirements without demonstrated proficiency. Course waiver forms must be signed by the course instructor, the student's advisor, and the program director. Forms are available at: <https://blogs.uoregon.edu/pppm/resources/departamental-forms/>
- Students have the option to complete a research project and count up to 9 credits for a thesis (PPPM 503) or 6 credits for a professional (terminal) project (PPPM 609) toward the 72 total credit total. Students interested in this option should work with a faculty member to develop a project, because this "overload" work by faculty is only suitable when it aligns with their research interests.
- PPPM 611 and PPPM 613 must be taken in the same term and same year (Fall).
- PPPM 625, PPPM 620 and PPPM 663 must be taken in the same term and same year (Winter).
- A Field of Interest may include any graduate-level class, and there is no requirement for how many

credits must be taken within the School (See Appendix A).

**Selected UO Graduate School UO Policies**

- Check all Graduate School policies for details: <http://gradschool.uoregon.edu>.
- Master's students may request to transfer a maximum of 15 graduate credits into their masters degree program. A [Request for Transfer of Graduate Credit](#) is available from the Graduate School and it must be submitted no later than the end of the term prior to completion of the degree. The following conditions must be met:
  - The grade(s) earned must be A+, A, A-, B+, B, or P;
  - The course(s) must be relevant to the degree program as a whole; and
  - The PPPM School and the Graduate School must approve the transfer.
- Graduate tuition allows for up to 16 credits for graduate coursework in each term during the academic year. Registration in excess of 16 credits, up to a maximum of 18 credits, requires an additional per credit tuition fee assessment. The minimum registration requirement for any term is three graduate credits.
- To remain in compliance with the Continuous Enrollment Policy, graduate students must be registered for a minimum of three graduate credits each term. This includes students who are taking only comprehensives, or final examinations or presenting recitals or professional (terminal) projects. Students do not have to be registered during the summer.

**Sample Two-Year Program**

	Core	Experiential Learning	Field of Interest
Fall 1 <sup>st</sup> Year	611 Intro to Planning Practice (4) <sup>Δ</sup> 613 Planning Analysis I (5) <sup>Δ</sup> 617 Human Settlements (4)	623 Professional Development (1)	
Winter 1 <sup>st</sup> Year	620 Research Skills (2) <sup>¥</sup> OPTION: Urban GIS (4) OPTION: Growth Mgmt (4) OPTION: Collaboration (4) or Community Org (4)	663 Professional Development 2 (1) <sup>¥</sup> 625 Community Planning Wkshp (5) <sup>¥</sup>	OPTION: Elective
Spring 1 <sup>st</sup> Year	OPTION: Advanced Urban GIS (4) OPTION: Land Use (4) OPTION: Pub. Part Div. Comm (4)	626 Community Planning Wkshp (5)	OPTION: Elective
Fall 2 <sup>nd</sup> Year	616 Planning Theory & Ethics (4)		OPTION: Elective
Winter 2 <sup>nd</sup> Year	612 Legal Issues in Planning (4) OPTION: Urban GIS (4) OPTION: Growth Mgmt (4) OPTION: Collaboration (4) or Community Org (4)		OPTION: Elective
Spring 2 <sup>nd</sup> Year	OPTION: Advanced Urban GIS (4) OPTION: Land Use (4) OPTION: Pub. Part Div. Comm (4)		OPTION: Elective
	35	12	25 TOTAL 72

<sup>Δ</sup> 611 and 613 classes linked with group project—taken during the same term

<sup>¥</sup> 620, 625 and 663 classes are linked—taken during the same term

Students interested in completing concurrent degrees must be admitted to both programs. The guidelines for the concurrent degree are:

- Students interested in a concurrent degree program must 1) apply to both programs, and 2) meet with directors of both programs to develop an academic plan. Concurrent students should meet with program directors in both programs to develop the academic plan and tailor an approach specific to the student and program. Usually concurrent degrees decrease the time it takes to complete two separate degrees.
- A Declaration of Concurrent Degree form must be completed and approved by both program directors and the Graduate School. The concurrent degree form also must be completed and approved by Friday of Week 2 in the term of graduation.
- The CRP program will accept core courses of a second graduate degree as field of interest credits.
- Students completing concurrent graduate programs can count their thesis (9 credits) or professional (terminal) project (4 credits) to fulfill focal area requirements.

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## Student Advising

Students are assigned a provisional academic advisor prior to their enrollment, but students are free to change academic advisors. They should confirm the change with their new advisors and submit a Change of Advisor form via Qualtrics Form. CRP advising includes:

- **Individual Advising.** Each student is strongly recommended to meet regularly with their advisor to discuss their general progress and the selection of electives. Degree audits are available through DuckWeb. A mid-program review is strongly encouraged for all students. Getting the most out of these advising meetings also depends on your preparation. We suggest that you:
  - Review and print your DuckWeb degree audit
  - Bring a copy of your Professional Development Plan (assignment from Professional Development) to help focus your discussion, OR bring the following information
    - Some short and long term career goals
    - 1-2 job announcements that interest you
- **Professional Project Advisor:** MCRP students have the option to complete a professional paper (Terminal Project) or Thesis in consultation with a project advisor. Once you have finalized your project advisor, we recommend that you also use the same person as your academic advisor. If you are interested in a Professional Project, consult resources on the CRP Program Canvas page and talk to your advisor.
- **Career Advising:** Our Career Services Director is available for internship support and career advising. The Director helps teach the Professional Development course and supports students in a wide range of ways.

### Role of Advisor, Career Services Director and Program Director

- Your **academic advisor** is a tenure-track faculty member in Community and Regional Planning who advises you about academic courses and ensures you are on the right track to graduate. Academic advisors can also be good resources for research opportunities and general career advice. You should meet with your academic advisor at least once per academic term, usually around Week 6.
- The **Career Services Director** supports your exploration of professional career options and in professional development opportunities such as seeking internships and jobs to writing your resume to interviewing skills. You will work closely with the Career Services Director in Professional Development I and II. You should meet with the Career Services Director at least once during your first academic term and thereafter on a regular basis.
- The **Program Director** oversees the Community and Regional Planning program admissions process, makes advising assignments, considers curriculum, and signs off on all course waivers and special circumstances.

Internships are not required for the MCRP program, but they are strongly encouraged. The School of PPPM Career Services Director can assist you in developing and applying for career-building internships.

- The Internship Director is available to meet with students to discuss their career goals and internship options. Online resources are available at <http://pppm.uoregon.edu/internships>. The Internship Director also posts internships to the graduate student listserv.
- Students may register for PPPM 604 Internship after consultation with the Internship Director. The course is a variable-credit elective and should support a student's field of interest. Students may apply no more than nine internship credits toward their degree.
- RARE participants who apply nine credits from the program are not eligible to apply additional internship credits toward their degrees.
- The Internship Director offers consultations, workshops, and group advising on topics related to career and professional development.

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## Academic Standing

- Grades below C- are not accepted for graduate credit but are computed in the GPA. For pass/fail classes, a grade of pass is equal to or better than a B-.
- Students must maintain a 3.0 grade point average (GPA) to be in good standing in the program (a B-average is below 3.0). A 3.0 GPA is also required for graduation.
- Students have seven years to complete their master's degree while maintaining continuous enrollment (summer terms not included). Any credits taken more than seven years earlier than expected graduation date will not be counted towards degree.

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## Miscellaneous Policies

### Academic Calendar

The academic calendar, with add and drop deadlines, can be found on the Registrar's website, <https://registrar.uoregon.edu/calendars/academic>

### Graduate Employees (Teaching and Research)

In spring term of each academic year the School advertises its GE positions for the following year. On occasion, additional GE positions will become available, and notices will be emailed to the PPPM Listserv. For details on department GE policies, see <https://gradschool.uoregon.edu/funding/ge/gdrs>.

Students have been very successful obtaining administrative GE positions throughout the university. Current listings are available throughout the school year on the Graduate School's website, <https://gradschool.uoregon.edu/funding/ge>

### Transferring Credits

Students may petition PPPM and the Graduate School to transfer up to 15 graduate credits with a grade of B or higher, or pass, from another program if the credits: 1) are relevant to the program, 2) were taken within seven years of the date of graduation, 3) were not used towards a prior graduate degree, and 4) were taken at an accredited university. The Transfer of Graduate Credit form is available at the Graduate School's website at <http://gradschool.uoregon.edu/policies-procedures/masters/transfer>.

### Graduation

Students must apply for their degree or certificate by the second Friday of the graduation term; see <https://gradschool.uoregon.edu/academics/completing-degree> for details. In the academic term of graduation, students must be registered for three graduate credits. For more information about the Graduate School's requirements, see <https://gradschool.uoregon.edu/academics/completing-degree/masters-minimum-requirements>.

### **Master of Community and Regional Planning: Sample Fields of Interest (Appendix A)**

Each CRP student develops a field of interest (24 credits) through graduate level course work. There are no formal concentrations, but PPPM is particularly strong in the areas listed below. Students are welcome to take classes in other departments, but it is your responsibility to check prerequisites or restrictions for courses outside PPPM.

In choosing a set of field of interest, students should think about their undergraduate/professional background and their career objectives. It is helpful to consult with an academic advisor, the PPPM Career Services Director, professionals working in the desired career area, and fellow students. Students should also consider a balance in their training for their focal area:

- **Knowledge:** Consider classes that provide the substantive training in a particular topic area (e.g., natural resources, transportation, land use). These knowledge classes may also help provide you with more theoretical and analytical skills that you will use throughout your career.
- **Skills:** Consider classes that provide important analysis and technical skills (e.g., GIS, Cost-Benefit Analysis, Urban Economics, Statistics, Qualitative Methods).

The list below reflects sample fields of interest used in the CRP Program. The School of PPPM provides a generalized list of Fields of Interest across programs as well: <https://pppm.uoregon.edu/graduate/fields-of-interest>. You should work with your advisor to identify a field of interest and set of classes tailored to your career goals.

#### **Community Development**

PPPM 532 Justice and Urban Revitalization  
PPPM 546 Socioeconomic Development Planning  
PPPM 507 Inequality Policy Solutions  
PPPM 581 Fundraising for Nonprofit Organizations  
PPPM 586 Philanthropy and Grant Making  
PPPM 685 Social Enterprise  
PPPM 680 Managing Nonprofit Organizations  
PPPM 629 Public Budget Admin  
PPPM 548 Collaboration  
PPPM 510 Community Organizing  
PPPM 572 Creative Placemaking

**Other relevant courses and departments:** International Community Development (International Studies), Urban and Regional Economics (Economics)

#### **Land Use and Built Environment**

PPPM 508 Environmental Impact Assessment  
PPPM 510/538 Topics in Transportation Planning – Transportation Policy, Bicycle Planning  
PPPM 610 Land Use Policy  
PPPM 646 Growth Management  
PPPM 542 Sustainable Urban Development  
PPPM 543 Natural Resource Policy  
PPPM 610 – Transportation Topics- Transportation Equity, New Mobility and Cities

**Other relevant courses and departments:** Urban and Regional Economics (Economics), Landscape Architecture, Architecture, Geography, Law

### **Sustainable Transportation**

PPPM 510/538 Topics in Transportation Planning – Transportation Policy, Bicycle Planning

PPPM 542 Sustainable Urban Development

PPPM 610 Transportation Policy

PPPM 610 Transportation Planning

PPPM 610 Land Use Policy

PPPM 646 Growth Management

PPPM 610 – Transportation Topics- Transportation Equity, New Mobility and Cities

**Other relevant courses and departments:** Economics, Environmental Studies, Law.

### **Nonprofit Management**

PPPM 583 Volunteer Management

PPPM 507 Strategic Communications

PPPM 522 Grant Proposal Writing

PPPM 525 Project Management

PPPM 526 Strategic Planning for Management

PPPM 548 Collaboration

PPPM 565 Program Evaluation

PPPM 581 Fundraising for Nonprofit Organizations

PPPM 586 Philanthropy and Grant Making

PPPM 680 Managing Nonprofit Organizations

PPPM 684 Public and Nonprofit Financial Management

PPPM 687 Nonprofit Board Governance

PPPM 688 Nonprofit Management Consultancy

**Other relevant courses and departments:** Nonprofit Law and Management Clinic (CRES),

### **Environmental Planning**

PPPM 508 Environmental Impact Assessment

PPPM 610 Land Use Policy

PPPM 646 Growth Management

PPPM 543 Natural Resources Policy

PPPM 544 Environmental Policy

PPPM 548 Collaboration

PPPM 542 Sustainable Urban Development

**Other relevant courses and departments:** Environmental Economics (Economics), Environmental Justice, Sustainability (Environmental Studies), Environment and Development (Geography), Sustainable Business Practices, Lifecycle Analysis (Management), Landscape Analysis (Landscape Architecture)

### **Public Involvement**

PPPM 518 Introduction to Public Law

PPPM 510 Community Organizing

PPPM 548 Collaboration

PPPM 552 Public Participation in Diverse Communities

PPPM 633 Public Management

PPPM 507 Public Sector Leadership

**Other relevant courses and departments:** Ethnic Studies, Political Science, Sociology, Environmental Studies, Journalism and Communication

### **Public Policy**

PPPM 507 Policy Simulation

PPPM 507 Advocacy Seminar

PPPM 507 Lobbying Seminar

PPPM 507 Public Sector Leadership

PPPM 507 Seminar in Public Health

PPPM 560 Health Policy  
PPPM 518 Public Law  
PPPM 565 Program Evaluation  
PPPM 628 Public Sector Economics  
PPPM 629 Public Budget Administration  
PPPM 633 Public Management  
PPPM 636 Public Policy Analysis  
PPPM 656 Quantitative Methods  
PPPM 571 Cultural Policy

**Other relevant courses and departments:** Health Economics (Economics), International Water Policy (Environmental Studies), Politics and Political Analysis (Political Science), Education

### **Sustainable Cities**

PPPM 610 – Transportation Topics- Transportation Equity, New Mobility and Cities  
PPPM 510/538 Topics in Transportation Planning – Transportation Policy, Bicycle Planning  
PPPM 646 Growth Management  
PPPM 542 Sustainable Urban Development

**Other relevant courses and departments:** Economics, Environmental Studies, Political Science, Law. See also: Ecological Design Graduate Certificate in College of Design

### **Arts and Cultural Leadership**

PPPM 574 Event Management  
PPPM 573 Cultural Programming  
PPPM 570 Arts in Society  
PPPM 572 Creative Placemaking  
PPPM 571 Cultural Policy  
PPPM 575 Performing Arts Management  
PPPM 670 Cultural Administration  
PPPM 581 Fundraising for Nonprofits  
PPPM 680 Managing Nonprofit Organizations

**Other relevant courses and departments:** History of Art and Architecture, Theatre, Folklore, Anthropology.

### **Ecological Design**

PPPM 538 Transportation Issues in Planning (Bicycle Planning)  
PPPM 610 Land Use Policy  
PPPM 610 Growth Management  
PPPM 542 Sustainable Urban Development

**Other relevant courses and departments:** Ecological Design Graduate Certificate in College of Design

### **Food Studies\***

ENVS 607: Food Matters: Interdisciplinary Perspectives in Food Studies  
COLT 561: Studies in Contemporary Theory: Introduction to Food Studies  
ANTH 531: Plants and People  
ANTH 560: Nutritional Anthropology  
ANTH 565: Gender Issues in Nutritional Anthropology  
ASIA 510: Food in Asia  
ENG 569: Literature and the Environment, Topic: Food Culture  
ENVS 411: Food Systems from the Ground Up  
ENVS 567: Sustainable Agriculture  
FLR 510: Food Festival Celebration (Winter)  
FLR 510: Folklore Foodways  
GEOG 510: Geographies of Food  
HIST 510: Food in Chinese Culture

J 563: Writing about Food

LA 510: Civic Agriculture

LA 606: Urban Farm

LAW 610: Food, Farming, and Sustainability

\*Students can earn the 18-credit Graduate Specialization in Food Studies